



Brownfield Redevelopment Authority  
Of Jackson County

Served By The Enterprise Group

January 25, 2016

Mr. Craig Mankowski  
Project Officer  
United States Environmental Protection Agency  
Region V  
77 West Jackson Boulevard – SE-7J  
Chicago, Illinois 60604-3507

Recipient: Jackson County, Michigan  
Cooperative Agreement No. BF-00E01517-0

Report No.: Quarterly Report #1, 1<sup>st</sup> Quarter FY 2016

Dear Mr. Mankowski:

On behalf of Jackson County, Michigan and its Brownfield Redevelopment Authority, I am submitting the Quarterly Report that provides an update on the implementation of the Assessment Grant for Hazardous Substances and Petroleum Contaminated Sites (Cooperative Agreement No. BF-00E01517-0) and covers the period between October 1, 2015 and December 31, 2015.

Please contact me if you have any questions or if you would like additional information.

Sincerely,

Ms. Amy L. Torres  
Executive Director  
Jackson County Brownfield Redevelopment Authority

## **I. REPORT PERIOD**

Reporting Period: October 1, 2015 – December 31, 2015

### **1. PROGRESS AT MEETING PROJECT OBJECTIVES**

#### **1.1 Summary of Approved Activities during the Reporting Period**

- Envirologic Technologies, Inc. was selected as the approved consultant to assist Jackson County in implementation of the grant.
- The Quality Assurance Project Plan was drafted by Envirologic and submitted to U.S. EPA in January 2016.
- Assessment work for redevelopment of an old Ford Motor plant located in the Village of Brooklyn was authorized. Eligibility was demonstrated and a Health and Safety Plan and Sampling and Analysis Plan was prepared and submitted to U.S. EPA.
- Assessment work to support acquisition of a site by a local trucking company was authorized. Assessment activities supplement work conducted by the MDEQ and will hopefully result in a “closure” of an underground storage tank release at the site. Eligibility was secured from the State of Michigan and a Health and Safety Plan and Sampling and Analysis Plan was prepared and submitted to U.S. EPA.
- Efforts were initiated to enhance existing community engagement efforts, including new program educational materials, maps showing the target community and high priority sites, review of policies and application forms, etc.
- Assessment work of a downtown Jackson property that was a former gas station was authorized. Eligibility was secured from the State. Assessment activities were initiated (Phase I ESA).

#### **1.2 Outputs**

- Quality Assurance Project Plan Rev. 0

#### **1.3 Outcomes**

- Number of Projects in Target Community: 0
- As projects are initiated and completed, we will provide estimates of the number of jobs leveraged, cleanup funds leveraged, dollars of private investment leveraged, other funding sources leveraged, etc.

Table 1: Leveraged Funding

Site	Private Investment for Assessment and/or Cleanup	Private Investment	Other Funding
<b>GRAND TOTAL:</b>			

Table 2: Leveraged Jobs

Site	Jobs Retained	Jobs Created (estimated)
<b>GRAND TOTAL</b>		

1.4 Challenges Encountered

No challenges were encountered that will affect project progress of the project.

## **2. PROJECT SCHEDULES AND MILESTONES**

The QAPP was submitted during this first quarter and upon U.S. EPA's review and approval, will allow Jackson County to move forward on other pending projects.

## **3. SITE-SPECIFIC MILESTONES**

- No site-specific milestones to report for this reporting period.

## **4. BUDGET UPDATE**

- Budget can be viewed in Attachment B.

**ATTACHMENT A**

**OTHER MATERIALS**

**ATTACHMENT B**

**BUDGET UPDATE**

Haz Substances					
<b>Budget</b>	<b>TASK 1:</b>	<b>TASK 2:</b>	<b>TASK 3:</b>	<b>TASK 4:</b>	
<b>Descriptions</b>	<b>Phase I ESAs</b>	<b>Phase II ESAs &amp; BEAs</b>	<b>Cleanup Planning</b>	<b>Community Outreach/Programmatic Expenses &amp; Travel</b>	<b>TOTAL</b>
Personnel					
Fringe Benefits					
Travel				\$2,500	\$2,500
Equipment					
Supplies					
Contractual	\$22,000	\$130,000	\$30,000	\$15,500	\$197,500
Other					
<b>Total</b>	<b>\$22,000</b>	<b>\$130,000</b>	<b>\$30,000</b>	<b>\$18,000</b>	<b>\$200,000</b>
<b>Actual Personnel</b>					
<b>Actual Travel</b>					
<b>Actual Contractual</b>	\$ 1,790.86	\$ 1,500.00		\$ 167.50	\$ 3,458.36
Petroleum					
<b>Budget</b>	<b>TASK 1:</b>	<b>TASK 2:</b>	<b>TASK 3:</b>	<b>TASK 4:</b>	
<b>Descriptions</b>	<b>Phase I ESAs</b>	<b>Phase II ESAs &amp; BEAs</b>	<b>Cleanup Planning</b>	<b>Community Outreach/Programmatic Expenses &amp; Travel</b>	<b>TOTAL</b>
Personnel					
Travel				\$2,500	\$2,500
Equipment					
Supplies					
Contractual	\$25,000	\$137,000	\$25,000	\$10,500	\$197,500
Other					
<b>Total</b>	<b>\$25,000</b>	<b>\$137,000</b>	<b>\$25,000</b>	<b>\$13,000</b>	<b>\$200,000</b>
<b>Actual Personnel</b>					
<b>Actual Travel</b>					
<b>Actual Contractual</b>	\$ 800.89	\$ 2,345.44	\$ 400.44	\$ 167.50	\$ 3,714.27