



**VILLAGE OF PARMA-SANDSTONE LDFA
BOARD MEETING
Wednesday, March 9, 2016 at 5:30 p.m.
Parma Village Office**

AGENDA

Call to Order

Pledge of Allegiance

Public Comment

Approval of the minutes

- *January 20, 2016 from 2015 PLDFA Annual Meeting

Parma-Sandstone LDFA Activity

- Discussion regarding TIF and Development Plan #3 approval and initiation of Amendment #4
- Discussion regarding the Lift Station at MACI
- Discussion regarding street lights along MACI Boulevard

The Enterprise Group of Jackson, Inc.

- Discuss PLDFA Board Member appointment to The EG Board of Directors
- Discuss PLDFA Meeting schedule

Other Business

Adjourn

**indicates attachment*

LDFA Meeting January 20, 2016; 5:30 PM

Officers Present: Chair Jim Jenkins, Secretary Katie Cotey,

Members: Terry Langston - Sandstone Charter Twp., Mickey Carothers – Village of Parma, Megyn Locke – Village of Parma, Cheryl Marks – Sandstone Charter Twp., Laure Fiero -Western Schools, Mike Way – Jackson County, Dale Dopp – Jackson College,

Others: Debbie Kelly, Amy Torres & Tim Rogers – Enterprise Group, Kathleen McDevitt - Treasurer, Doug Atkins – Markowski & Company CPAs,

Absent: Vice-Chair Keith Acker

Meeting opened by Chair Jenkins at 5:30 PM.

Pledge

No Public Comment

Approval of Minutes

Way moves, Langston seconds, to approve the minutes, motion passes 9-0.

Audit

Doug Atkins presents that annual audit. The FundBalance this year is \$791,213.00. Doing a good job on internal control. The balance in the LDFA is from interest from investments. **Fiero moves, Marks seconds, to approve and accept the audit, motion passes 9-0.**

Reports

Atkins presents the reports. All reports were filed in a timely manner also sent to Sandstone and the Village of Parma. Possible questions from the tax commission about holding monies other than interest. Discussion. **Langston moves, Carothers seconds, to submit the 2015 & 2016 reports, motion passes 9-0.**

Presentation – Tim Rogers

Presentation about the Enterprise Group and the Growth in Jackson. Discussion.

Discussion on Lift Station

Discussion started on lift station and how to proceed. City Sewer contracts expire March 31, 2016. State Treasurer may question the TIF that has not been approved. Discussion on the Lift Station and current situation. Need to get this taken care of, but do we just want to fix the problem or upgrade the lift station for future growth? Letter read from Spring Arbor. Special LDFA meeting set up for March 9, 2016 at 5:30. **Langston moves, Way seconds, to hire OMM Engineering to provide an estimate for an increased capacity for the Dearing Road lift station, motion passes 9-0.**

Street lights on MACI Blvd. Sandstone Charter Township voted not to pay for the lights. Recommend get legal opinion on if the LDFA can pay for the lights and assessment districts. **Cotey moves, Marks seconds, to go to Mika Myers and Beckett for legal clarification on special assessment districts and street lighting, motion passes 9-0.**

LDFA Work Group Activity

2015 EOY Report presented. 2016 Scope of Work mirrors 2015 Scope of Work. **Ways moves, Fiero seconds to approve 2016 presented Scope of Work, motion passes, 9-0.**

Jenkins moves, Dopp seconds, to accept LDFA Management Agreement, motion passes, 9-0.

Langston moves, Dopp seconds, to accept the current slate of officers, motion passes, 9-0.

Treasurer's Report

Summary of Accounts is discussed. Revenue of approximately \$1.178k and a revised budget is presented. There is an increase in revenue due to the increase in taxable base. Estimated surplus of \$984k. **Cotey moves, Marks seconds, to accept the revised budget, motion passes 9-0. Dopp moves, Cotey seconds, to approve the 2016-2017 proposed budget, motion passes 9-0. Langston moves, Cotey seconds, to approve a distribution of approximately \$780K for 2016 with a possible additional second distribution, motion passes 9-0. Way moves, Cotey seconds, to accept the Treasurer's Report, motion passes, 9-0.** Proposed budget is presented.

Jenkins moves, Fiero seconds, to release the Police and Fire Millage for collection by Sandstone Charter Township, motion passes 9-0.

Way moves, Dopp seconds, to reappoint Katie Cotey and to appoint Megyn Locke – Village of Parma, motion passes, 9-0.

Updates on contact information discussed.

Marks moves, Dopp seconds, for adjournment, motion passes 9-0. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Katie M. Cotey
Secretary