Mr. Craig Mankowski
Project Officer
United States Environmental Protection Agency
Region V
77 West Jackson Boulevard – SE-7J
Chicago, Illinois 60604-3507

Recipient: Jackson County, Michigan

Cooperative Agreement No. BF-00E01517-0

Report No.: Quarterly Report #3, 3rd Quarter FY 2016

Dear Mr. Mankowski:

On behalf of Jackson County, Michigan and its Brownfield Redevelopment Authority, I am submitting the Quarterly Report that provides an update on the implementation of the Assessment Grant for Hazardous Substances and Petroleum Contaminated Sites (Cooperative Agreement No. BF-00E01517-0) and covers the period between April 1, 2016 and June 30, 2016.

Please contact me if you have any questions or if you would like additional information.

Sincerely,

Ms. Amy L. Torres

Executive Director

Jackson County Brownfield Redevelopment Authority

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I. REPORT PERIOD

Reporting Period: April 1, 2016 – June 30, 2016

1. PROGRESS AT MEETING PROJECT OBJECTIVES

1.1 Summary of Approved Activities during the Reporting Period

- Envirologic finalized assessment activities at a site acquired by a Trucking Company (Apollo Express). The assessment aided the firm in its acquisition of the site and also helped secure a "closure" of an underground storage tank release at the site.
- Assessment work for redevelopment of an old Ford Motor plant located in the Village of Brooklyn was completed. Evaluation of the data has indicated the need for vapor mitigation systems in the building due to the identification of sub-slab soil gas at concentrations exceed screening levels. The Board also authorized work to continue to evaluate financial incentives that can aid in the deployment of engineering controls and redevelopment of the site. Work on this site is ongoing.
- Efforts continued to enhance existing community engagement efforts, including new program educational materials, maps showing the target community and high priority sites, review of policies and application forms, etc.
 At the completion of meetings, information will be compiled for U.S. EPA.
- The Board authorized assessment activities at a property identified as the RTD Building. Eligibility for the site was secured from the State of Michigan for the use of petroleum assessment funds. Assessment activities were initiated in May and are ongoing.
- The Board authorized assessment activities of the County Fairgrounds and associated land. This assessment will provide information to parties involved in a project to update, transform, and modernize the grounds and how it is used. Eligibility was secured from the State of Michigan for the use of petroleum assessment funds at this project.

1.2 Outputs

None during this Quarter

1.3 Outcomes

- Number of Projects in Target Community: 1
- As projects are initiated and completed, we will provide estimates of the number of jobs leveraged, cleanup funds leveraged, dollars of private investment leveraged, other funding sources leveraged, etc.

Table 1: Leveraged Funding

Site	Private Investment for Assessment and/or Cleanup	Private Investment Leveraged	Other Funding
Apollo Express		\$150,000	
RTD Building		\$800,000	
GRAND TOTAL:			

Table 2: Leveraged Jobs

Site	Jobs Retained	Jobs Created (estimated)		
Apollo Express	89	0		
RTD Building	24	20		
GRAND TOTAL				

1.4 Challenges Encountered

No challenges were encountered that will affect project progress of the project.

2. PROJECT SCHEDULES AND MILESTONES

The QAPP was approved and allowed Jackson County to move forward on several pending projects.

Community Engagement activities are underway with expectations for new policies, applications, and support materials by end of FY2016.

3. SITE-SPECIFIC MILESTONES

- Field work completed at Ford Motor Plant, Brooklyn, MI
- Eligibility obtained for new projects

4. BUDGET UPDATE

■ Budget can be viewed in Attachment B.

ATTACHMENT A

OTHER MATERIALS

NO ATTACHMENTS THIS QUARTER

ATTACHMENT B

BUDGET UPDATE

Haz Substances					
Budget	TASK 1:	TASK 2:	TASK 3:	TASK 4: Community	
Descriptions	Phase I ESAs	Phase II	Cleanup Planning	Outreach/Programmatic Expenses & Travel	TOTAL
		ESAs & BEAs			
Personnel					
Fringe Benefits					
Travel				\$2,500	\$2,500
Equipment					
Supplies					
Contractual	\$22,000	\$130,000	\$30,000	\$15,500	\$197,500
Other					
Total	\$22,000	\$130,000	\$30,000	\$18,000	\$200,000
Actual Personnel					
Actual Travel					
Actual Contractual	\$ 2,492.00	\$ 9,958.24		\$ 3,091.25	\$ 15,541.49
Petroleum					
Budget	TASK 1:	TASK 2:	TASK 3:	TASK 4: Community	
Descriptions	Phase I ESAs	Phase II	Cleanup Planning	Outreach/Programmatic Expenses & Travel	TOTAL
		ESAs & BEAs			
Personnel					
Travel				\$2,500	\$2,500
Equipment					
Supplies					
Contractual	\$25,000	\$137,000	\$25,000	\$10,500	\$197,500
Other					
Total	\$25,000	\$137,000	\$25,000	\$13,000	\$200,000
Actual Personnel					
Actual Travel					
Actual Contractual	\$ 10,294.70	\$ 19,401.76	\$ 6,087.75	\$ 3,091.25	\$ 38,875.46