



**MEETING AGENDA
August 3, 2017 - 7:30 a.m.**

County Tower Building~Commission Chambers, 5th Floor, 120 W. Michigan Avenue

Agenda Review

Call to Order

Public Comment

Consent Agenda – Items removed to be considered separately

- a) *Minutes from May 4, 2017 JCBRA Board meeting
- b) *April 30, 2017 JCBRA Financial Statements
- c) *May 31, 2017 JCBRA Financial Statements
- d) *June 30, 2017 JCBRA Financial Statements
- e) *Approval of JCBRA Bills through July 6, 2017
- f) *Grant Budget Summary through July 6, 2017

Items removed from Consent Agenda

BRA Active Project Updates

- a) Old Irish Mill Project Update
- b) 504 S. West Avenue Project Update
- c) 8500 E. Michigan Ave. Parma Project Update
- d) Other Updates

Old Business: None at this time.

New Business

- a) *Consider approval of budgeted funding to register and make travel arrangements for Amy Torres to attend the 2017 Brownfields Conference in Pittsburg, PA in December.

Director's/Staff Comments

Board Member Comments

Task Force Comments/Updates

- a) City BRA Update
- b) Envirologic Update

Community/Public Comments

Next Meeting: September 7, 2017, County Tower Building, Commissioners' Chambers, at 7:30 a.m.

Adjourn

**indicates attachment*



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

JCBRA Board Meeting Minutes
May 4, 2017
Jackson County Tower Building – Commission Chambers

Present: (8) Brad Brelinski, Jim Dunn, Dan Greer, Ted Hilleary, Brad Runkel, Mark Schopmeyer, Jim Seitz, and Steve Shotwell.

Absent: (1) Rod Melling.

Task Force Partners: David Stegink, Envirologic

EG Staff: Amy Torres and Debbie Kelly

Others: None

Agenda Review

Call to Order: 7:36 a.m. by Chairman Dunn.

Public Comment: None.

Consent Agenda: *Motion by Mr. Seitz to approve the consent agenda, as presented. Supported by Mr. Greer. Approved unanimously by voice vote.*

BRA Active Project Updates:

- a. **Jackson County Fairgrounds:** Ms. Torres reported that all project activities are complete.
- b. **Old Irish Mill:** Ms. Torres shared that recently spoke Dan Ross, and he continues to seek financing.
- c. **504 S. West Avenue:** Ms. Torres mentioned that representatives are working with the City of Jackson, and have recently submitted their site plan.
- d. **2429 E. Michigan Avenue:** Mr. Stegink reported that all project activities are complete.
- e. **8500 E. Michigan Avenue in Parma:** Mr. Stegink noted the due diligence is done, with great results received from the first air test. Envirologic is planning another test at the request of the MDEQ. Ms. Torres shared that the listing realtor for this property publicly thanked the JCBRA and The EG, noting that if we didn't assist with this project – it likely wouldn't have happened.
- f. **Other Updates:** There were none at this time.

Old Business: There was no Old Business to discuss.

New Business:

- a. **JCBRA Policies and Procedures:** Staff presented the final version of the JCBRA Policies and Procedures asking if there were any additional concerns or corrections. Mr. Schopmeyer asked about impact on neighborhoods as it relates to the community engagement requirement, and Mr. Stegink noted that it is addressed within the document. Ms. Torres reported that an application fee has been added, which could be waived and/or negotiated dependent upon the amount of investment and job creation associated with the prospective project. Mr. Brelinski asked who made the changes that were incorporated? Staff worked closely with Envirologic Staff to ensure we had a comprehensive document. Ms. Torres explained there have been many iterations since the previously approved document in 2012, and as a result, two versions of changes were noticed on the mark-up versions,

which made it difficult to read. Mr. Stegink added that from his experience with other communities, we researched similar documents to ensure our fees were comparable, and noted that Jackson County is middle-ground as it relates to the diversity and fees charged among other BRA Authorities. ***Motion by Mr. Greer to approve the JCBRA Policies and Procedures, as presented. Supported by Mr. Hilleary. Approved unanimously by roll call vote.***

Director's/Staff Comments: Ms. Torres mentioned that Mr. Brelinski had inquired about the Michigan Thrive Transformational Brownfields legislation, noting that we believe today is the vote! At the meeting, Staff shared the list of Representatives and their contact information, as well as the Michigan Thrive summary sheet with the JCBRA Board. Mr. Greer encouraged Board members to support this legislation, and make calls today, adding that Representative Alexander has been involved from the beginning, and the City supports it too. Through the Greater Ann Arbor Region, Ms. Torres attended a Legislative luncheon two weeks ago where this legislation was supported. Ms. Torres mentioned that it is too late for a letter of support, but individual phone calls are encouraged.

Ms. Torres shared that the JCBRA has had two recent referrals, both of which are in the City. At a recent retention visit, the issue of green building came up, and Staff was able to share our Sustainability Community Engagement information with the company.

Staff will email the JCBRA Board a link to the JCBRA Partner Page on The EG's web site as well as the Community Engagement packet.

Board Member Comments: None.

Task Force Comments/Updates:

- a. **City BRA Update:** Mr. Greer shared that he and Mayor Jors advocated for the City's U.S. E.P.A. Assessment Grant application in Washington D.C. Mr. Greer noted that the City's Planning Commission met last night to address the 504 West Avenue Project. Mr. Greer asked Staff to email Ms. Morris at the City BRA to obtain updates regarding this project.
- b. **Envirologic Update:** Mr. Stegink added that Envirologic is under the impression that the Michigan Thrive legislation amendment was being voted on today. Mr. Stegink presented copies of the legislation analysis for those that wanted a copy. In addition, Mr. Stegink had copies of the Act 381 Guidance that was released last month, which highlights some of the new, eligible MDEQ activities. Discussion occurred regarding missed activities in the existing Brownfield Plans, and Mr. Stegink touted that the JCBRA has been aggressive from the beginning ensuring that the Brownfield Plans and the Act 381 Work Plans have complimented each other. Mr. Brelinski asked Staff to scan and email those documents to Mr. Runkel.

Community / Public Comments: None.

Next Meeting: The next JCBRA Board Meeting is scheduled for Thursday, June 1, 2017 at 7:30 a.m. and will be held on the 5th floor of the County Tower Building in the Commission Chambers.

Adjourned: 8:10 a.m.

Respectfully submitted by Amy L. Torres and Debbie Kelly, JCBRA Staff.

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
April 30, 2017

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 10,748.34	
TIF ACCOUNT	59,722.19	
CHECKING ACCOUNT- ZM BCRLF	43,233.48	
SHORT TERM REC - ZM	<u>35,536.68</u>	
TOTAL CURRENT ASSETS		149,240.69

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>547,857.75</u>	
TOTAL OTHER ASSETS		<u>547,857.75</u>
TOTAL ASSETS		<u><u>\$ 697,098.44</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

A/P GENERAL	<u>\$ 33,950.14</u>	
TOTAL CURRENT LIABILITIES		33,950.14

LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>117,500.00</u>	
TOTAL LONG TERM LIABILITIES		<u>117,500.00</u>
TOTAL LIABILITIES		151,450.14

NET ASSETS

UNRESTRICTED FUND EQUITY	574,532.38	
EXCESS REVENUE OVER EXPENSE	<u>(28,884.08)</u>	
TOTAL NET ASSETS		<u>545,648.30</u>
TOTAL LIABILITIES & NET ASSETS		<u><u>\$ 697,098.44</u></u>

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Four Months Ending April 30, 2017

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 14,883.36	\$ 19,905.86
TIF INCOME	<u>0.00</u>	<u>5,617.31</u>
TOTAL REVENUES	<u>14,883.36</u>	<u>25,523.17</u>
EXPENSES		
CONSULTING - BRA - BCRLF	<u>33,950.14</u>	<u>54,407.25</u>
TOTAL EXPENSES	<u>33,950.14</u>	<u>54,407.25</u>
EXCESS REVENUE OVER EXPENSE	<u><u>(\$ 19,066.78)</u></u>	<u><u>(\$ 28,884.08)</u></u>

BROWNFIELD REDEVELOPMENT AUTHORITY

General Ledger

For the Period From Apr 1, 2017 to Apr 30, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
1010-BRA-000	4/1/17			Beginning Balance			10,748.34
CHECKING ACCOUNT	4/3/17	1367	CDJ	Envirologic Technologies Inc. ASAP Grant Payment deposit-		14,883.36	
	4/7/17	ASAP grant	GENJ	Envirologic exp Current Period Change	14,883.36 14,883.36	14,883.36	
	4/30/17			Ending Balance			10,748.34
1020-BRA-000	4/1/17			Beginning Balance			59,774.69
TIF ACCOUNT	4/3/17	1028	CDJ	Envirologic Technologies Inc. Current Period Change		52.50 52.50	-52.50
	4/30/17			Ending Balance			59,722.19
1025-BRA-000	4/1/17			Beginning Balance			43,233.48
CHECKING ACCOUNT- ZM BCRLF	4/30/17			Ending Balance			43,233.48
1150-BRA-000	4/1/17			Beginning Balance			35,536.68
SHORT TERM REC - ZM	4/30/17			Ending Balance			35,536.68
1205-BRA-000	4/1/17			Beginning Balance			547,857.75
NOTE REC - ZM BCRLF	4/30/17			Ending Balance			547,857.75
2005-BRA-000	4/1/17			Beginning Balance			-14,935.86
A/P GENERAL	4/3/17	1028	CDJ	Envirologic Technologies Inc. - Invoice: 3249	52.50		
	4/3/17	1367	CDJ	Envirologic Technologies Inc. - Invoice: 3232	2,992.50		
	4/3/17	1367	CDJ	Envirologic Technologies Inc. - Invoice: 3234	42.50		

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	4/3/17	1367	CDJ	Envirologic Technologies Inc. - Invoice: 3235	1,505.00		
	4/3/17	1367	CDJ	Envirologic Technologies Inc. - Invoice: 3233	1,663.20		
	4/3/17	1367	CDJ	Envirologic Technologies Inc. - Invoice: 3254	8,680.16		
	4/18/17	3365	PJ	Envirologic Technologies Inc.		1,500.00	
	4/18/17	3366	PJ	Envirologic Technologies Inc.		11,946.52	
	4/18/17	3364	PJ	Envirologic Technologies Inc.		12,850.34	
	4/18/17	3363	PJ	Envirologic Technologies Inc.		7,653.28	
				Current Period Change	14,935.86	33,950.14	-19,014.28
	4/30/17			Ending Balance			-33,950.14
2025-BRA-000 COUNTY OF JACKSON LOAN	4/1/17			Beginning Balance			-117,500.00
	4/30/17			Ending Balance			-117,500.00
3005-BRA-000 UNRESTRICTED FUND EQUITY	4/1/17			Beginning Balance			-574,532.38
	4/30/17			Ending Balance			-574,532.38
4815-BRA-000 EPA ASSESSMENT GRANT	4/1/17			Beginning Balance			-5,022.50
	4/7/17	ASAP grant	GENJ	ASAP Grant Payment deposit- Envirologic exp		14,883.36	
				Current Period Change		14,883.36	-14,883.36
	4/30/17			Ending Balance			-19,905.86
4825-BRA-000 TIF INCOME	4/1/17			Beginning Balance			-5,617.31
	4/30/17			Ending Balance			-5,617.31
5710-BRA-000 CONSULTING - BRA - BCRLF	4/1/17			Beginning Balance			20,457.11
	4/18/17	3365	PJ	Envirologic Technologies Inc. - Community Engagement, services thru 3/31/17, Haz.exp.	750.00		

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
	4/18/17	3365	PJ	Envirologic Technologies Inc. - Community Engagement, services thru 3/31/17, Pet.exp.	750.00		
	4/18/17	3366	PJ	Envirologic Technologies Inc. - KD's Tire, West Ave, services thru 3/31/17, Pet exp	11,946.52		
	4/18/17	3364	PJ	Envirologic Technologies Inc. - Sawmill, services thru 3/31/17, Haz. exp	12,850.34		
	4/18/17	3363	PJ	Envirologic Technologies Inc. - JANX, services thru 3/31/17, Haz. exp	7,653.28		
	4/30/17			Current Period Change	33,950.14		33,950.14
	4/30/17			Ending Balance			54,407.25

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
May 31, 2017

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 10,748.34	
TIF ACCOUNT	59,722.19	
CHECKING ACCOUNT- ZM BCRLF	46,194.87	
SHORT TERM REC - ZM	<u>35,536.68</u>	
TOTAL CURRENT ASSETS		152,202.08

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>544,896.36</u>	
TOTAL OTHER ASSETS		<u>544,896.36</u>
TOTAL ASSETS		<u><u>\$ 697,098.44</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

TOTAL CURRENT LIABILITIES	<u>0.00</u>	
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LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>\$ 117,500.00</u>	
TOTAL LONG TERM LIABILITIES		<u>117,500.00</u>
TOTAL LIABILITIES		117,500.00

NET ASSETS

UNRESTRICTED FUND EQUITY	574,532.38	
EXCESS REVENUE OVER EXPENSE	<u>5,066.06</u>	
TOTAL NET ASSETS		<u>579,598.44</u>

TOTAL LIABILITIES & NET ASSETS		<u><u>\$ 697,098.44</u></u>
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BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Five Months Ending May 31, 2017

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 33,950.14	\$ 53,856.00
TIF INCOME	<u>0.00</u>	<u>5,617.31</u>
TOTAL REVENUES	<u>33,950.14</u>	<u>59,473.31</u>
EXPENSES		
CONSULTING - BRA - BCRLF	<u>0.00</u>	<u>54,407.25</u>
TOTAL EXPENSES	<u>0.00</u>	<u>54,407.25</u>
EXCESS REVENUE OVER EXPENSE	<u><u>\$ 33,950.14</u></u>	<u><u>\$ 5,066.06</u></u>

BROWNFIELD REDEVELOPMENT AUTHORITY
General Ledger
For the Period From May 1, 2017 to May 31, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
1010-BRA-000	5/1/17			Beginning Balance			10,748.34
CHECKING ACCOUNT	5/1/17	1368	CDJ	Envirologic Technologies Inc.		33,950.14	
	5/5/17	ASAP grant	GENJ	ASAP Grant Payment deposit- Envirologic exp	33,950.14		
				Current Period Change	33,950.14	33,950.14	
	5/31/17			Ending Balance			10,748.34
1020-BRA-000	5/1/17			Beginning Balance			59,722.19
TIF ACCOUNT							
	5/31/17			Ending Balance			59,722.19
1025-BRA-000	5/1/17			Beginning Balance			43,233.48
CHECKING ACCOUNT- ZM BCRLF	5/9/17	ZM pmt	GENJ	Zimmer Marble- March 2016 pmt	2,961.39		
				Current Period Change	2,961.39		2,961.39
	5/31/17			Ending Balance			46,194.87
1150-BRA-000	5/1/17			Beginning Balance			35,536.68
SHORT TERM REC - ZM							
	5/31/17			Ending Balance			35,536.68
1205-BRA-000	5/1/17			Beginning Balance			547,857.75
NOTE REC - ZM BCRLF	5/9/17	ZM pmt	GENJ	Zimmer Marble- March 2016 pmt		2,961.39	
				Current Period Change		2,961.39	-2,961.39
	5/31/17			Ending Balance			544,896.36
2005-BRA-000	5/1/17			Beginning Balance			-33,950.14
A/P GENERAL	5/1/17	1368	CDJ	Envirologic Technologies Inc. - Invoice: 3365	1,500.00		
	5/1/17	1368	CDJ	Envirologic Technologies Inc. - Invoice: 3363	7,653.28		
	5/1/17	1368	CDJ	Envirologic Technologies Inc. - Invoice: 3364	12,850.34		
	5/1/17	1368	CDJ	Envirologic Technologies Inc. - Invoice: 3366	11,946.52		
				Current Period Change	33,950.14		33,950.14
	5/31/17			Ending Balance			

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
2025-BRA-000 COUNTY OF JACKSON LOAN	5/1/17			Beginning Balance			-117,500.00
	5/31/17			Ending Balance			-117,500.00
3005-BRA-000 UNRESTRICTED FUND EQUITY	5/1/17			Beginning Balance			-574,532.38
	5/31/17			Ending Balance			-574,532.38
4815-BRA-000 EPA ASSESSMENT GRANT	5/1/17			Beginning Balance			-19,905.86
	5/5/17	ASAP grant	GENJ	ASAP Grant Payment deposit- Envirologic exp		33,950.14	
				Current Period Change		33,950.14	-33,950.14
	5/31/17			Ending Balance			-53,856.00
4825-BRA-000 TIF INCOME	5/1/17			Beginning Balance			-5,617.31
	5/31/17			Ending Balance			-5,617.31
5710-BRA-000 CONSULTING - BRA - BCRLF	5/1/17			Beginning Balance			54,407.25
	5/31/17			Ending Balance			54,407.25

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
June 30, 2017

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 10,748.34	
TIF ACCOUNT	59,722.19	
CHECKING ACCOUNT- ZM BCRLF	49,156.26	
SHORT TERM REC - ZM	<u>35,536.68</u>	
TOTAL CURRENT ASSETS		155,163.47

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>541,934.97</u>	
TOTAL OTHER ASSETS		<u>541,934.97</u>
TOTAL ASSETS		<u>\$ 697,098.44</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

A/P GENERAL	<u>\$ 1,853.03</u>	
TOTAL CURRENT LIABILITIES		1,853.03

LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>117,500.00</u>	
TOTAL LONG TERM LIABILITIES		<u>117,500.00</u>
TOTAL LIABILITIES		119,353.03

NET ASSETS

UNRESTRICTED FUND EQUITY	574,532.38	
EXCESS REVENUE OVER EXPENSE	<u>3,213.03</u>	
TOTAL NET ASSETS		<u>577,745.41</u>
TOTAL LIABILITIES & NET ASSETS		<u>\$ 697,098.44</u>

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Six Months Ending June 30, 2017

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 0.00	\$ 53,856.00
TIF INCOME	<u>0.00</u>	<u>5,617.31</u>
 TOTAL REVENUES	 <u>0.00</u>	 <u>59,473.31</u>
 EXPENSES		
CONSULTING - BRA - BCRLF	<u>1,853.03</u>	<u>56,260.28</u>
 TOTAL EXPENSES	 <u>1,853.03</u>	 <u>56,260.28</u>
 EXCESS REVENUE OVER EXPENSE	 <u><u>(\$ 1,853.03)</u></u>	 <u><u>\$ 3,213.03</u></u>

BROWNFIELD REDEVELOPMENT AUTHORITY
General Ledger
For the Period From Jun 1, 2017 to Jun 30, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
1010-BRA-000	6/1/17			Beginning Balance			10,748.34
CHECKING ACCOUNT							
	6/30/17			Ending Balance			10,748.34
1020-BRA-000	6/1/17			Beginning Balance			59,722.19
TIF ACCOUNT							
	6/30/17			Ending Balance			59,722.19
1025-BRA-000	6/1/17			Beginning Balance			46,194.87
CHECKING ACCOUNT- ZM BCRLF	6/23/17	ZM pmt	GENJ	Zimmer Marble- Apr 2016 pmt	2,961.39		
				Current Period Change	2,961.39		2,961.39
	6/30/17			Ending Balance			49,156.26
1150-BRA-000	6/1/17			Beginning Balance			35,536.68
SHORT TERM REC - ZM							
	6/30/17			Ending Balance			35,536.68
1205-BRA-000	6/1/17			Beginning Balance			544,896.36
NOTE REC - ZM BCRLF	6/23/17	ZM pmt	GENJ	Zimmer Marble- Apr 2016 pmt		2,961.39	
				Current Period Change		2,961.39	-2,961.39
	6/30/17			Ending Balance			541,934.97
2005-BRA-000	6/1/17			Beginning Balance			
A/P GENERAL	6/1/17	3436	PJ	Envirologic Technologies Inc.		600.00	
	6/1/17	3437	PJ	Envirologic Technologies Inc.		1,253.03	
				Current Period Change		1,853.03	-1,853.03
	6/30/17			Ending Balance			-1,853.03
2025-BRA-000	6/1/17			Beginning Balance			-117,500.00
COUNTY OF JACKSON LOAN							

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/17			Ending Balance			-117,500.00
3005-BRA-000 UNRESTRICTED FUND EQUITY	6/1/17			Beginning Balance			-574,532.38
	6/30/17			Ending Balance			-574,532.38
4815-BRA-000 EPA ASSESSMENT GRANT	6/1/17			Beginning Balance			-53,856.00
	6/30/17			Ending Balance			-53,856.00
4825-BRA-000 TIF INCOME	6/1/17			Beginning Balance			-5,617.31
	6/30/17			Ending Balance			-5,617.31
5710-BRA-000	6/1/17			Beginning Balance			54,407.25
CONSULTING - BRA - BCRLF	6/1/17	3436	PJ	Envirologic Technologies Inc. - Programmatic Activities thru 4/30/17 -- Pet. portion	300.00		
	6/1/17	3436	PJ	Envirologic Technologies Inc. - Programmatic Activities thru 4/30/17 -- Haz portions	300.00		
	6/1/17	3437	PJ	Envirologic Technologies Inc. - Janx site- work (w/o #73), thru 4/30/17, Haz. expense	1,253.03		
				Current Period Change	1,853.03		1,853.03
	6/30/17			Ending Balance			56,260.28



August 3, 2017 Invoice and Grant Activity Report

EPA Assessment - Hazardous Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Assessment Grant – Hazardous Portion	\$200,000.00
Expenses:	
<i>Envirologic: Work Order #73 for JANX Site through April 30, 2017:</i>	\$1,253.03
<i>Envirologic: Work Order #73 for JANX Site through June 30, 2017:</i>	\$ 468.75
<i>Envirologic: Programmatic expenses through April 30, 2017:</i>	\$ 300.00
Total:	\$ 2,021.78
<i>Spent thru April 30, 2017</i>	<i>\$ 67,553.02</i>
Available Grant Total:	\$132,446.98

EPA Assessment - Petroleum Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Assessment Grant – Petroleum Portion	\$200,000.00
Expenses:	
<i>Envirologic: Programmatic expenses through April 30, 2017:</i>	\$300.00
Total:	\$300.00
<i>Spent thru April 30, 2017</i>	<i>\$147,920.43</i>
Available Grant Total:	\$52,079.57

ZM BCRLF LOAN STATUS/ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
Original Zimmer Marble BCRLF Loan <i>Balance as of 07/05/17: \$574,510.26</i>	\$800,000.00 <i>(Current through 06/01/2016)</i>
Expenses: <i>None to report.</i>	<u>0</u>
Total:	\$0

TIF Account Expenses:

None received.

Total amount to be approved by the JCBRA Board of Directors on 8/03/17: \$2,321.78

Jackson County Brownfield Redevelopment Authority
U.S. EPA Brownfield Hazardous Substances Assessment Grant
Budget Summary

Project	WO #	Task #	Site/Phase	Hazardous Substances Budget Estimates	Total HS Budget Expended	Petroleum Budget Estimates	Total Petro Budget Expended	Total Budget Remaining	Task Completed
			Initial Grant Award	\$ 200,000.00		\$ 200,000.00			
County		4	Personnel	\$ -	\$ -		\$ -	\$ -	
County		4	Travel	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	
County		4	Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
County		4	Other (printing & postage)	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	
County Subtotal				\$ 2,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	
Contractual - Envirologic Technologies, Inc.				\$ 197,500.00	\$ -	\$ 197,500.00	\$ -	\$ -	
150345		4	General Programmatic Expenses	\$ 2,000.00	\$ 1,281.88	\$ 2,000.00	\$ 1,281.88	\$ 1,436.25	
150319	53	2	QAPP	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	
150273	52	4	MDEQ Meeting	\$ 1,500.00	\$ -			\$ -	
	57	2	VI Sampling and DDCC	\$ 18,600.00	\$ -			\$ -	
150338	54	2	VI Sampling and DDCC			\$ 8,500.00	\$ 8,458.24	\$ -	
150380	58	2	Apollo Express			\$ 21,250.00	\$ 16,536.51	\$ 4,713.49	
150339	55	1	Kelsey Hayes Site	\$ 2,500.00	\$ 2,492.11			\$ 7.89	
150320	56	4	Community Engagement	\$ 4,750.00	\$ 3,591.88	\$ 4,750.00	\$ 3,591.88	\$ 2,316.25	
150421	59	1	Book Exchange Phase I ESA			\$ 6,000.00	\$ 2,730.50	\$ 539.00	
		2	Book Exchange BEA				\$ 1,365.25	\$ -	
		3	Book Exchange DDCC				\$ 1,365.25	\$ -	
160101	60	3	BF Plan for OIM			\$ 13,000.00	\$ 10,370.00	\$ 2,630.00	
160171	62	1	Fairgrounds Phase I ESA			\$ 7,000.00	\$ 7,017.18	\$ (17.18)	
	68	2	Phase II ESA			\$ 16,000.00	\$ 18,500.61	\$ -	
160204	61	1	RTD Phase I ESA			\$ 3,000.00	\$ 2,993.01	\$ 6.99	
		2	RTD Phase II ESA, BEA DDCC			\$ 17,000.00	\$ 15,473.13	\$ 1,526.87	
160251	64	2	Ultimate Auto Phase II ESA, BEA, DDCC	\$ 11,500.00	\$ 11,499.95	\$ 11,500.00	\$ 11,499.95	\$ 0.11	
	66	3	Cleanup Planning - Septic System	\$ 1,500.00	\$ 1,488.94	\$ 1,500.00	\$ 1,488.94	\$ 22.12	
160314	65	1	KD's Tire and Automotive - Phase I ESA			\$ 3,000.00	\$ 2,996.58	\$ 3.42	
	65 and 69	2	Phase II ESA and UST Removals			\$ 34,800.00	\$ 24,594.68	\$ 10,205.32	
	65	3	BEA and DDCC			\$ 3,000.00	\$ 1,562.50	\$ 1,437.50	
160341	67	1	MIHI - Phase I ESA	\$ 3,000.00	\$ 3,000.00			\$ -	
		2	Phase II ESA, BEA, DDCC	\$ 13,850.00	\$ 13,855.51			\$ (5.51)	
160383	70	1	Jackson Gospel Hall Church	\$ 3,000.00	\$ 3,000.00			\$ -	
170054	75	1	Walton's Saw Mill	\$ 3,000.00	\$ 15,842.84			\$ (12,842.84)	
	74	2	Phase II/Asbestos	\$ 10,350.00				\$ -	
	74	2	BEA/DDCC	\$ 2,500.00				\$ -	
170082	73	1	JANX - Phase I, BEA, data	\$ 7,000.00	\$ 5,434.28			\$ 1,565.72	
		2	Indoor Air Sampling 1 and 2 events	\$ 14,000.00	\$ 3,940.78			\$ 10,059.22	
		3	Soil Transmissivity, cleanup planning	\$ 8,000.00	\$ -			\$ 8,000.00	
Envirologic Totals				\$ 108,550.00	\$ 66,928.16	\$ 153,800.00	\$ 133,326.08	\$ 13,181.79	
Envirologic Contract Budget Remaining				\$ 130,571.85	\$ -	\$ 64,173.93	\$ -	\$ -	
Notes:									

TASK 1 Phase I ESAs
TASK 2 Phase II ESAs, QAPP, BEAs
TASK 3 BF Plans and Cleanup Planning (DDCC, RAPs, etc.)
TASK 4 Community Outreach, Programmatic and Travel



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

Memo

Date: June 28, 2017
To: Jackson County Brownfield Redevelopment Authority Board Members
From: Amy L. Torres, JCBRA Executive Director *ALT*
Re: Consideration to approve Brownfields 2017 Conference Expenditures

In preparation for attendance at the 2017 National Brownfields Training Conference December 4-7, 2017 in Pittsburgh, PA, I am submitting projected conference costs for your consideration for approval.

Please consider the following expenses for approval:

- Conference Registration \$125.00 (actual)
- Community Reception and Mobile Workshops \$85.00 (actual)
- Roundtrip Air/Baggage/Ins. \$399.28 (actual)
- Hotel for three nights: \$441.18 (\$129/night + taxes and fees - est.)
- Travel to and from airport \$70.00 (mileage)
- Meals \$240.00 (estimate @ \$60/day for four days)
- Misc. (taxi/uber/lyft, gratuities, etc) \$139.54 (est.)

Total estimated expenditures: \$1,500.00

Reimbursement will be sought only for actual expenses incurred. These funds are budgeted in the approved EPA Grant Budget/Work Plan and will be billed accordingly.

Thank you for your consideration of this request.

/alt