



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

JACKSON COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

Project Funding Application

The Jackson County Brownfield Redevelopment Authority (JCBRA) administers several Brownfield Redevelopment programs in Jackson County. Funding may be available for certain eligible activities including: Phase I and II Environmental Site Assessments, Baseline Environmental Assessments, Due Care Plans, Clean-up Planning and Clean-up activities. This application (also found on the web site at <http://enterprisegroup.org/partners/jcbra>) has been developed for interested parties requesting potential Brownfield funding on a redevelopment project within Jackson County. Project funding will be considered by the JCBRA on a case-by-case basis considering the merits of the proposed project. Criteria for project consideration is listed on page 15 of this application. Based on a review of a completed application, you will be contacted within 10 business days to discuss the next steps in the process or if additional information is needed. Applicants must submit a completed and signed Project Funding Application to JCBRA Staff with a non-refundable fee, as follows:

Project Investment	Application Fee
\$100,000	\$ 500
\$100,001 to \$500,000	\$1,250
Over \$500,001	\$2,500

Please provide information in the areas listed below, if available. (Attach additional pages if needed)

1. Date of Application: _____

Business Information:

2. Name of Applicant: _____

3. Name of Project: _____

4. Business Address: _____

5. Business Telephone Number: _____

6. Contact Person(s): _____ Title: _____
7. Contact Person(s) Telephone Number: _____
8. Contact Person(s) Fax Number: _____
9. Contact Person(s) Email Address: _____
10. Entity Type: Proprietorship Partnership Corporation
 Other (specify): _____
11. Describe nature and history of business: _____

12. List similar projects developed over the last five years (if any): _____

13. Key Project Contacts:
- Bank/Financing: _____
- Attorney: _____
- Accountant: _____
- Others: _____

Project Information: (Attach maps, site plans, etc., if available. List as attachments at the end of the completed application)

14. Address(es) (if known): _____
15. Tax ID(s) (if known): _____
16. Present Owner(s): _____
17. Date Present Owner(s) Acquired Property (if known): _____

18. Does applicant have land control: No Yes

If yes, please describe (owner, lessee, option or purchase agreement, etc.):

19. Does the project comply with local zoning and other land use requirements? No Yes

If no, please describe processes being undertaken to address local government concerns: _____

20. Any currently known environmental issues? _____

21. Is applicant a liable party for environmental issues at site? No Yes

22. Is access to site permitted? No Yes

23. Project type: New Relocation Expansion Rehabilitation

24. Project Description: Provide a short project description below, and **attach more detail and/or a Business Plan**, if available. _____

25. Project Size: Parcel size (acres): _____

Existing building area (square feet): _____

New building area (square feet): _____

26. Is project in one of the following (please check those that apply)?

Downtown Development District Renaissance Zone
 Local Development Finance Authority District Smart Zone

27. Project timeline (Proposed or Actual – circle one):

Start date: _____ Completion Date: _____

28. Does the project have the potential to advance development patterns and infrastructure investment programs that improve economic development prosperity, and create healthy, environmentally sustainable, and opportunity-rich communities for all Americans, regardless of race or income; sustainability features; creation or preservation of green space; energy conservation measures; alternative energy techniques; other unique environmental factors? (Please explain): _____

29. As an applicant for this funding, you are being asked to demonstrate how your project could provide a public benefit which would positively affect the neighborhood in which the project is located. A list of community organizations and opportunities is provided as part of this application. Within two-years after the project is deemed complete, the applicant will be asked to state how their project has provided a public benefit. _____

30. Additional materials (Please check those items that are available and attach to your application, if possible)

- Business Plan Financial Commitments Architectural/Site Plans
- Market Analysis Environmental Information/Reports
- Rezoning Approvals

Tax Base Information:

31. Total Investment Anticipated: \$ _____

If available, please attach a detailed projection of project costs and proposed funding sources. Categories of costs may include real estate, demolition, environmental, new construction, renovation, new equipment, and other as appropriate.

32. Eligible activities for which potential funding may be sought:

- Phase I ESA Phase II ESA BEA Due Care
- Clean-up Planning Brownfield Plan
- Other (describe)

All of the above, if applicable

33. Current Taxable Value: \$ _____

34. Estimated Taxable Value after Project Completion, if known: \$ _____

Employment Information:

35. Full Time Equivalent (*FTE) Employees:

FTE Jobs Retained: _____ FTE Jobs Created: _____

**FTE example: 3 employees work 50 hours, 40 hours, and 10 hours respectively, in a week. Total hours worked is 100 divided by 40 hours = 2.5 FTE.*

36. APPLICATION VALIDATION:

List of attachments included with this application:

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

37. I certify that the foregoing is true and accurate to the best of my knowledge and that I am hereby authorized to submit this application on behalf of the proposed project and requesting party. Further, I certify that:
- a. The proposed project will be completed in a manner consistent and compliant with all applicable regulatory requirements;
 - b. The proposed project will have the potential to advance development patterns and infrastructure investment programs that improve economic development prosperity, and create healthy, environmentally sustainable, and opportunity-rich communities for all Americans, regardless of race or income, sustainability features, creation of green space, preservation of valuable greenspace, energy conservation measures, alternative energy techniques, and/or other unique environmental factors; and
 - c. The proposed project will demonstrate how the project could provide a public benefit which would positively affect the neighborhood in which the project is located. A list of community organizations and opportunities will be provided to the applicant. Within two-years after the project is deemed complete, the applicant will be asked to provide a letter to the JCBRA stating how their project has provided a public benefit.

Signature

Date

Title

Direct Office or cell phone number

Email address

If you have questions regarding the application, please contact:

Amy Torres, JCBRA Executive Director
100 E. Michigan Avenue, Suite 1100
Jackson, Michigan 49201

Office Phone: (517) 788-4458

Cell Phone: (517) 262-4799

E-mail: atorres@enterprisegroup.org

Current as of 01/24/18

Evaluation Criteria for JCBRA Funding Consideration

- Strength of Business Plan, financial commitments, architectural plans and/or market analysis
- Amount of property tax to be generated
- Amount of investment
- Business expansion, Full Time Equivalent (FTE) job retention, and FTE job creation. *(An FTE is the hours worked by one employee on a full-time basis, traditionally an eight-hour day; 40-hour week; 2,080 hours per year).*
- Location, proximity to other Brownfield projects, proximity to Target Area(s), other factors
- Extent to which project meets zoning requirements, consistency with Comprehensive Plan/Master Land Use Plan, supported by Local Unit of Government
- For residential projects, the extent to which the project is consistent with community housing strategies, creates mixed use redevelopment, creates downtown housing opportunities
- Extent to which environmental conditions are alleviated
- Liability status of the applicant, eligibility of the property and proposed activities
- Adoption of Sustainability features, creation of greenspace, preservation of valuable greenspace, energy conservation measures, alternative energy techniques, other unique environmental factors.
- Potential to advance development patterns and infrastructure investment programs that improve economic prosperity, and create healthy, environmentally sustainable, and opportunity-rich communities for all Americans, regardless of race or income.
- Applicant's willingness to consider providing a public benefit within the neighborhood in which their brownfield project is located.

Organization	Type of Organization	Type of Support	Website(s)	Contact Information: Name	Email	Phone
Henry Ford Allegiance Health (HFC)	Community-owned and locally-governed health system in Jackson.	Healthy Living	https://www.allegiancehealth.org/			517-788-4800
Architectural Salvage Warehouse of Detroit	Non-profit founded to keep materials out of landfills through architectural salvage.	Arts, Recreation & Culture	http://www.aswdetroit.org/	Chris Rutherford - ED	crutherford@aswdetroit.org	313-896-8333
Armory Bike Union (part of the Fitness Council of Jackson)	Three times per week volunteers refurbish bikes generously donated by the community. Those refurbished bikes are then donated or sold back into the community to those wanting an inexpensive yet safe bicycle to ride for transportation, recreation, and fitness.	Healthy Living - Arts, Recreation & Cultural - Infrastructure Improvement/Economic Development	http://www.fitnesscouncil.org/programs/armory-bike-union/		info@fitnesscouncil.org	(517) 990 - 9798
Arts and Cultural Alliance of Jackson County	Non-profit organization created to strengthen, support, and promote arts and culture throughout Jackson County.	Arts, Recreation & Culture -	http://www.artsinjackson.com/			
Catholic Charities	A faith-based charity with the goal to give clients the skills and confidence to lift themselves out of negative situations and become productive members of our community. Foster care and adoption services, counseling, child advocacy, personal "closet", senior care, etc.	Community & Social Support -	http://www.catholiccharitiesilhc.org/			(517) 782-2551 and (517) 782-4616
Center for Family Health	Provides primary health-care services, including prenatal, pediatric, adolescent, adult, geriatric, behavioral health and dental care.	Healthy Living	https://www.centerforfamilyhealth.org/		info@cfhinc.org	Main Facility - (517) 748-5500
Community Action Agency	Provides educational opportunities, community & neighborhood support & development, housing support, economic self-sufficiency, medical emergency and food services	Community & Social Support - Educational Opportunity - Healthy Living	http://www.caajh.org/			(517) 784-4800 and (800) 491-0004
Faith-based Organizations	Various in Jackson County, a full listing can be found at - https://fbjackson.org/ , http://findchurches.com/churches/michigan/jackson-county-churches.html , and the Islamic Society of Greater Jackson	Support depends on the specific organizations.	Various, see listings under Type of Organizations			
Family Services & Children's Aid	counseling, foster care, adoption, community and school based programs, substance abuse treatment, and other services for children and families.	Community & Social Support - Educational Opportunity	http://strong-families.org/			(517) 787-7920
Fitness Council of Jackson						
Fitness Council of Jackson - Bike Rental	Closing - 12/15					
FoodPantries.org	Listing of Food Pantries throughout Jackson County	Healthy Living	http://www.foodpantries.org/ci/mi-jackson			
Habitat for Humanity, Greater Jackson	dedicated to eliminating substandard housing locally by constructing, rehabilitating and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions.	Affordable Housing	http://www.jacksonshabitat.org/	Shelly Kasprzycki, Executive Director	skasprzycki@jacksonshabitat.org	(517) 784-6620
Jackson 2020			http://www.createjackson2020.com/			
Jackson Area Manufacturers Association (JAMA)	Member promotion to manufacturers and associate members located or doing business in Jackson County, and the surrounding region. They focus on helping to improve the manufacturing climate of south-central Michigan as a leading provider of technology information, training, workforce and economic development support services, and issue advocacy at the local, state and federal levels.	Workforce Opportunities	http://jacksonjama.org/	Bill Rayl, President/Executive Director	brayl@mijama.org	(517) 782-8268
South Central Michigan Works!	SCMWI is dedicated to making sure that businesses in the region have the skilled workforce needed to succeed, and that jobseekers are connected to local employers with careers that align with their interests and skill sets.	Workforce Opportunities	http://www.scmw.org/	Sarah Hartzler, President	shartzler@scmw.org	(517) 437-3381
Jackson Area Transportation Authority	The Jackson Area Transportation Authority is a multi-service system providing county-wide transit services to all residents within Jackson County Michigan.	Infrastructure Improvement/Economic Development Support	http://www.jacksontransit.com/	Simon P. Foster, Government & Community Relations Manager	Simon.Foster@jacksontransit.com	(517) 783-6437
Jackson Audubon Society	The mission of JAS is to instill in the people of Jackson County an interest, knowledge, and appreciation of birds and other wildlife.	Art, Recreation & Cultural Opportunity	http://www.jacksonaudubon.org/	Connie Spotts, President	jacksonaudubon@gmail.com or Bfllylady27@netzero.net	(517) 529-9031
Jackson Community Gardens	Community gardens or gardens in the Jackson area who share resources in order to grow community and food security in our own neighborhoods.		http://jacksoncommunitygardens.weebly.com/		growjacksonmi@gmail.com	
Jackson County Conservation District	Michigan's Conservation Districts are unique local units of State government that utilize state, federal and private sector resources to solve today's conservation problems.	Arts, Recreation & Culture	http://www.jacksoncd.org/	Lori Fitzgibbons	lori.fitzgibbons@mi.nacdn.net	517-784-2800x5
Jackson County Cradle to Career (C2C)	C2C is a network, not a program or initiative—it is coordinated, purposeful connections between schools, businesses, community resources and people to improve our education outcomes.	Workforce Opportunities	http://www.jcisd.org/c2c	Irene LeCrone, C2C Coordinator	ilecrone.c2c@jacksoncf.org	(517) 787-1321
Jackson County Intermediate School District	The JCISD is an educational service agency that works in partnership with local public and charter schools, and the local community.	Educational opportunity	http://www.jcisd.org/site/default.aspx?PageID=1	Kevin Oxley, Superintendent	kevin.oxley@jcisd.org	517-768-5200
Jackson County Parks & Recreation	some of which include the Cascade Falls, Urban Fishery, Falling Water Trail and two campgrounds; Pleasant Lake and Swains Lake. Three firework shows are scheduled at the Cascade Falls along with a summer full of family entertainment.	Arts, Recreation & Culture	http://www.co.jackson.mi.us/departments/Parks/index.asp	Jeff County Parks Director	abrown@co.jackson.mi.us	517-788-4320
Jackson County Veteran Affairs	The Jackson County Veteran Affairs Office acts as an advocate for the veterans, surviving spouses and dependent children that may qualify for Veterans Administration benefits.		http://www.co.jackson.mi.us/Agencies/veterans_affairs.asp	David Weilian, Veteran Service Officer/Director	dweilian@co.jackson.mi.us	517-788-4425
Jackson District Library	The JDL serves all of Jackson County, Michigan, through 13 community libraries as well as 24/7/365 through this electronic branch.	Educational opportunity	http://mjvidl.com/	No director appointed to replace Ishwar yet.	Public Services Administrator (517) 788-4099 Ext. 1307	517-788-4099
Jackson Energizing Education	Energizing Education is a collective approach to promoting literacy. It was created to ensure that all students in Jackson County, Michigan, read at or above grade level by the 4th grade.	Educational opportunity	http://energizingeducationjackson.org/	Kris Giannetti, Program Manager	EnergizingEducation@jackson@gmail.com	517-841-2148
Jackson Health Network	Jackson Health Network (JHN) is a collaboration between health care leaders, community leaders and physicians working together to improve patient outcomes and safety, and reduce overall costs through an integrated system of care.	Healthy Living	https://www.jacksonhealthnetwork.org	Susan Swantek, Executive Coordinator	Susan.Swantek@AllegianceHealth.org	517-789-5922
Jackson Housing Commission	The mission of the Jackson Housing Commission (JHC) is to assist low income families in securing safe, decent and affordable housing; create opportunities for resident and participant families to achieve self-sufficiency and economic independence; and assure fiscal and program integrity by all program participants.	Affordable Housing	http://www.jacksonhousing-mi.org/	Laurie Ingram, Executive Director	unknown	517-787-9241
Jackson YMCA	A community wellness center providing programs that focus on Youth Development, Healthy Living and Social Responsibility.	Healthy Living	http://www.jacksonymca.org	Rick Wilson, CEO	rick@jacksonymca.org	517-782-0537
Jackson Commercial Contractors Association	is a non-profit trade association consisting of commercial builders, architects & engineers, subcontractors, suppliers, and businesses related to the commercial building industry. JCCA was formed to create an awareness in Jackson County of the availability of high quality, competitively priced commercial contractors and subcontractors locally. The goal is to keep more public project dollars in the community!	Affordable Housing	http://www.jcca.biz/	Mike Sharp, President	mikesharpconstruction@gmail.com	517-990-9600
Michigan Council for Arts and Cultural Affairs	Affairs (MCAACA) strengthens arts and culture in Michigan by increasing its visibility; supporting arts education; encouraging new, creative and innovative works of art; and broadening cultural understanding.	Arts, Recreation & Culture	www.michiganbusiness.org/arts	John Bracey, Executive Director	braceyj@michigan.org	517.241.3972
Michigan State University Extension, Jackson County	Michigan State University Extension is committed to being responsive to Michigan's needs in the most efficient way possible. MSU Extension has built a structure to facilitate seamless response and action on important issues facing the state.		http://msue-anr.msu.edu/county/info/jackson	Thomas Guthrie, Educator for Env. Quality	guthri19@msu.edu	517-788-4292
Nonprofit Network						
Recycling Jackson						
Restore						
Rotary Club of Jackson						
Salvation Army						
The Heritage Company (Kalamazoo)						
Tobacco Education Coalition						
U.S. Green Building Council						
United Way						